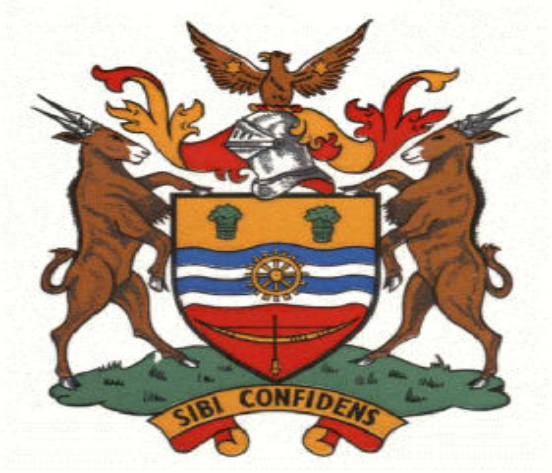
UMTSHEZI MUNICIPALITY



DRAFT SERVICE DELIVERY AND BUDGET IMPLEMENTATION PLAN (SDBIP) 2010/2011

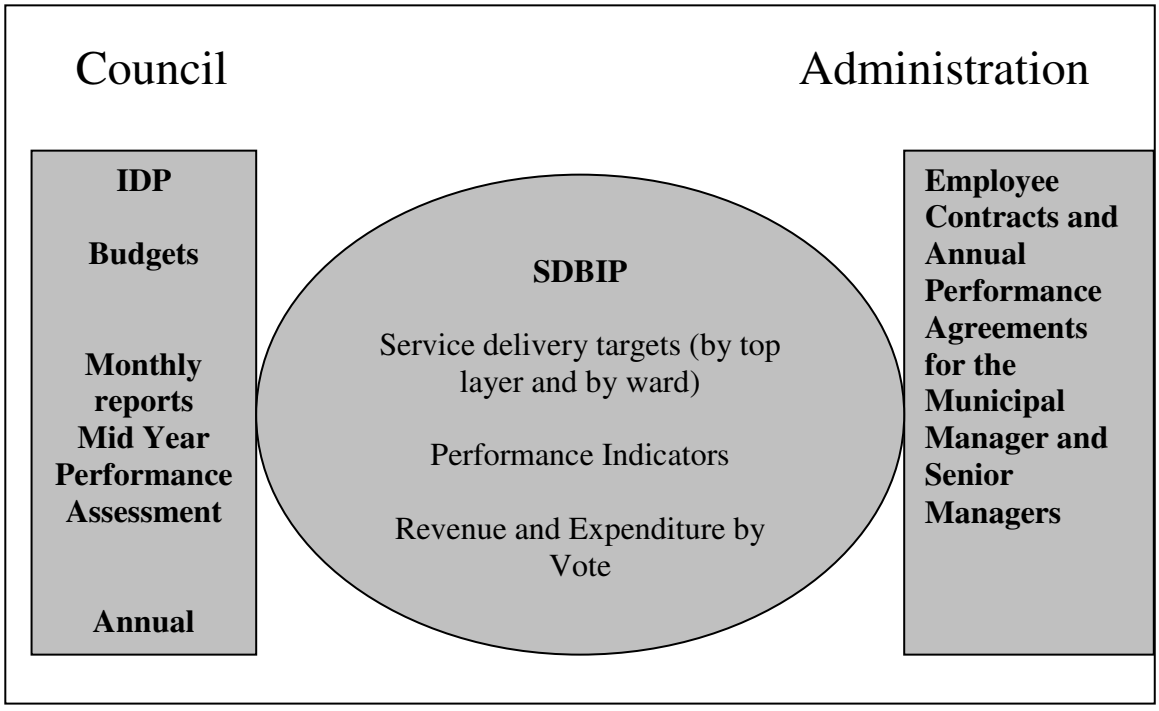
TABLE OF CONTENTS

	DETAILS	PAGE
1	**Introduction**	3-6
2	**Monthly Projection of Revenue by Source**	7
3	**Monthly Projection of Revenue and Expenditure by Vote**	8
4	**Monthly Capital Expenditure by Municipal Vote**	9
5	**Monthly Cash Flows**	10
6	**Quarterly Projection of Service Delivery Targets and Other Performance Indicators**	
6.1	Department: Municipal Manager	11-12
6.2	Department: Finance	13
6.3	Department: Civil	14
6.4	Department: Planning, Economic and Community Services	15
6.5	Department: Corporate	16
6.6	Department: Electricity	17
7	**Capital Budget for Three Years**	18-22

INTRODUCTION

In developing a good performance management tool for the Municipality, the IDP is drafted, the budget is drafted and the service delivery and budget implementation plan is developed in order to put into effect the budget. The SDBIP is a monitoring and implementation tool that is the vital link between the Mayor, Council and Administration as it facilitates the process for holding management accountable for its performance. The SDBIP quantifies the strategic objectives as highlighted in the budget to measurable outcomes. It is then, that as a monitoring tool, the Mayor and Council are able to monitor the performance of the Municipal Manager. The Municipal Manager can also monitor the performance of Senior Managers and the Community is able to monitor the Municipality.

The SDBIP is therefore defined as a contract between the administration, council and community where the goals and objectives as set out by the Council are quantified and can be implemented by the administration of the Municipality. National Treasury, MFMA Circular No. 13, diagrammatically depicts this relationship as follows:



COMPONENTS OF SDBIP

The Municipal Finance Management Act defines the SDBIP in Section 1 as follows: "a detailed plan approved by the Mayor of a Municipality in terms of section 53(1)(c)(ii) for implementing the Municipality's delivery of services and the execution of its annual budget and which must include the following:

(a) projections of each month of-

- revenue to be collected by source; and
- operational and capital expenditure, by vote

(b) service delivery targets and performance indicators for each quarter."

OVERVIEW

Revenue to be collected, by source

The total revenue to be collected by the Municipality as shown in the budget is R240,578million. This amount is made up of revenue billed for services and other municipal charges, as well as capital and operating grants receivable. A monthly cash flow budget is included in the SDBIP to highlight the actual amounts receivable. These figures do differ from the amounts that would be billed.

Operational and Capital expenditure by Vote

This table details the operating budgets, separating them into their expenditure and revenue components, and also provides capital expenditure by vote. This would be monitored on a monthly basis.

Quarterly Projections

Whilst the above two components focused on amounts of revenue and expenditure, this component contains objectives in the form of service delivery targets and other performance indicators.

CORPORATE STRATEGY AND STRATEGIC FOCUS

Vision

The vision of the uMtshezi Municipality is as follows:

By 2020, uMtshezi Municipality will be the champion of a sustainable development and safe environment

Mission Statement

The Umtshezi Municipality in partnership with other sectors /stakeholders is committed to:

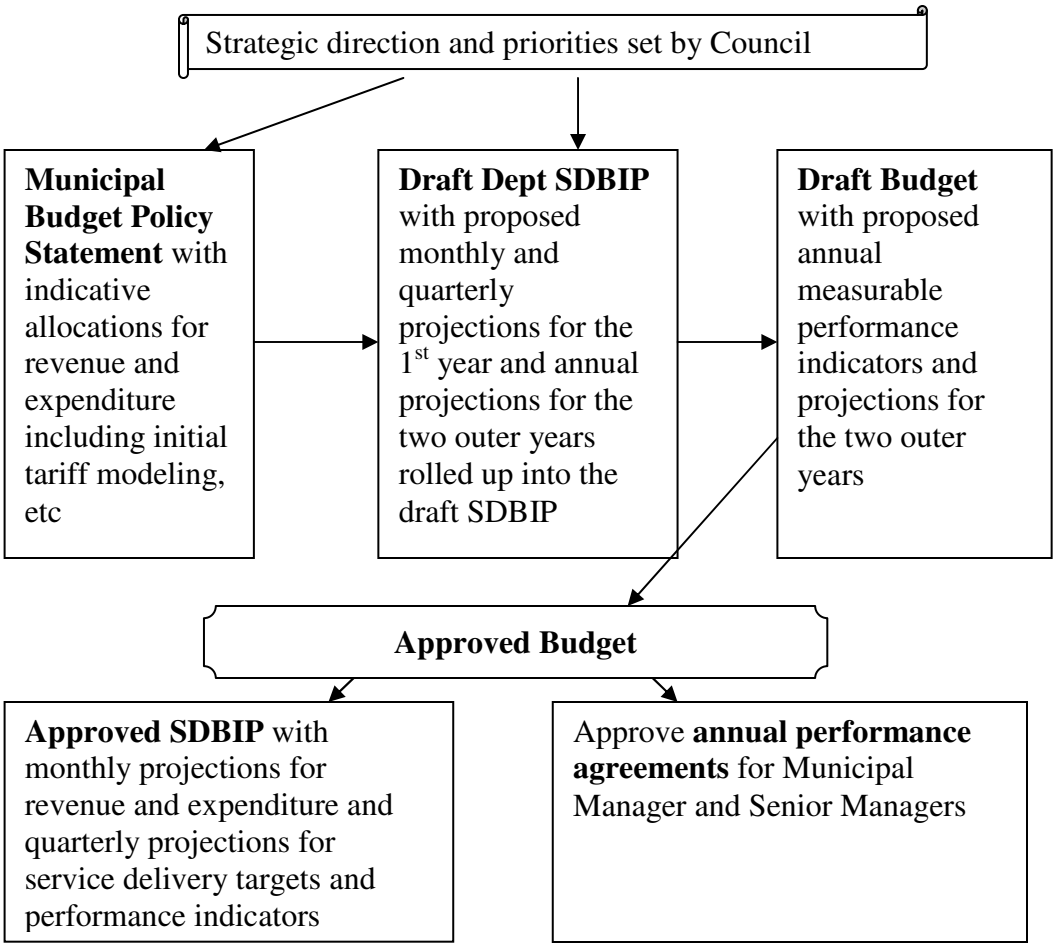
- Providing and enabling an economic and social development environment

- Striving to provide housing with bulk infrastructure
- Establishing and maintaining community networks that promote healthy engagements between the Municipality and its stakeholders
- Developing Umtshezi in a way that does not compromise future generations
- Work co-operatively with other spheres of government and the private sector
- Continuously provide service in an equitable manner taking into account Batho Pele principles

The Municipality has used its vision and mission as its corporate strategy. The IDP is aligned to this strategy, the budget is aligned to the IDP, which means that the budget contains projects that fulfill the vision and mission of the Municipality. The SDBIP which is the 'action plan' for the budget and which is based on the budget, therefore encompasses the Municipality's vision and mission.

PROCESS OF PREPARING AND APPROVING THE SDBIP

The process for preparing and approving the SDBIP, as depicted in MFMA Circular No.13, is diagrammatically summarized as follows:


Strategic direction and priorities set by Council
Municipal Budget Policy Statement with indicative allocations for revenue and expenditure including initial tariff modeling, etc
Draft Dept SDBIP with proposed monthly and quarterly projections for the 1st year and annual projections for the two outer years rolled up into the draft SDBIP
Draft Budget with proposed annual measurable performance indicators and projections for the two outer years
Approved Budget
Approved SDBIP with monthly projections for revenue and expenditure and quarterly projections for service delivery targets and performance indicators
Approve annual performance agreements for Municipal Manager and Senior Managers

CONCLUSION

The SDBIP is an important management tool as it allows for monitoring of performance and implementation of identified strategies and goals. Adherence to this SDBIP will ensure that the objectives set out in the budget are achieved and hence the objectives and goals identified in the IDP will be realized, thus ensuring service delivery and that the Municipality meets the needs of the people.

_____

Ms P.N Njoko
Municipal Manager

REVENUE BY SOURCE

Description	Ref	Budget Year 2010/11												
R thousand		July	August	Sept.	October	November	December	January	February	March	April	May	June	Budget Year 2010/11
Revenue By Source														
Property rates		2,635	2,635	2,635	2,635	2,635	2,635	2,635	2,635	2,635	2,635	2,635	2,635	31,622
Property rates - penalties & collection charges		446	446	446	446	446	446	446	446	446	446	446	447	5,357
Service charges - electricity revenue		10,565	10,565	10,565	10,565	10,565	10,565	10,565	10,565	10,565	10,565	10,565	10,565	126,782
Service charges - refuse revenue		435	435	435	435	435	435	435	435	435	435	435	435	5,222
Rental of facilities and equipment		70	70	70	70	70	70	70	70	70	70	70	70	840
Interest earned - outstanding debtors		20	20	20	20	20	20	20	20	20	20	20	20	237
Fines		24	24	24	24	24	24	24	24	24	24	24	24	293
Licences and permits		384	384	384	384	384	384	384	384	384	384	384	383	4,604
Transfers recognised - operational		2,745	2,745	2,745	2,745	2,745	2,745	2,745	2,745	2,745	2,745	2,745	2,745	32,935
Other revenue		66	66	66	66	66	66	66	66	66	66	66	65	787
													–	–
Total Revenue (excluding capital transfers and contribution		**17,390**	**17,390**	**17,390**	**17,390**	**17,390**	**17,390**	**17,390**	**17,390**	**17,390**	**17,390**	**17,390**	**17,388**	**208,678**

REVENUE AND EXPENDITURE BY VOTE

Description		Budget Year 2010/11												
R thousand		July	August	Sept.	October	November	December	January	February	March	April	May	June	Budget Year 2010/11
Revenue by Vote														
Corporate Service		457	457	457	457	457	457	457	457	457	457	457	457	5,478
Municipal Manager													1,090	1,090
Finance and Budget		5,770	5,770	5,770	5,770	5,770	5,770	5,770	5,770	5,770	5,770	5,770	5,770	69,236
Civil Services		728	728	728	728	728	728	728	728	728	728	728	728	8,739
Planning, Economic and Community Services		2,474	2,474	2,474	2,474	2,474	2,474	2,474	2,474	2,474	2,474	2,474	2,473	29,683
Electrical Services		10,620	10,620	10,620	10,620	10,620	10,620	10,620	10,620	10,620	10,620	10,620	10,620	127,442
Total Revenue by Vote		**20,048**	**20,048**	**20,048**	**20,048**	**20,048**	**20,048**	**20,048**	**20,048**	**20,048**	**20,048**	**20,048**	**21,138**	**241,668**
Expenditure by Vote to be appropriated														
Corporate Service		1,720	1,720	1,720	1,720	1,720	1,720	1,720	1,720	1,720	1,720	1,720	1,721	20,642
Municipal Manager		91	91	91	91	91	91	91	91	91	91	91	91	1,090
Finance and Budget		3,504	3,504	3,504	3,504	3,504	3,504	3,504	3,504	3,504	3,504	3,504	3,504	42,046
Civil Services		716	716	716	716	716	716	716	716	716	716	716	716	8,587
Planning, Economic and Community Services		1,579	1,579	1,579	1,579	1,579	1,579	1,579	1,579	1,579	1,579	1,579	1,578	18,944
Electrical Services		8,721	8,721	8,721	8,721	8,721	8,721	8,721	8,721	8,721	8,721	8,721	8,721	104,655
Total Expenditure by Vote		**16,330**	**16,330**	**16,330**	**16,330**	**16,330**	**16,330**	**16,330**	**16,330**	**16,330**	**16,330**	**16,330**	**16,330**	**195,964**
Surplus/(Deficit) before assoc.		**3,718**	**3,718**	**3,718**	**3,718**	**3,718**	**3,718**	**3,718**	**3,718**	**3,718**	**3,718**	**3,718**	**4,807**	**45,703**
Taxation													–	–
Attributable to minorities													–	–
Share of surplus/ (deficit) of associate													–	–
Surplus/(Deficit)		**3,718**	**3,718**	**3,718**	**3,718**	**3,718**	**3,718**	**3,718**	**3,718**	**3,718**	**3,718**	**3,718**	**4,807**	**45,703**

MONTHLY CAPITAL EXPENDITURE BY MUNICIPAL VOTE

Description	Budget Year 2010/11												
R thousand	July	August	Sept.	October	Nov.	Dec.	January	Feb.	March	April	May	June	Budget Year 2010/11
Single-year expenditure *to be appropriated*													
Corporate Service	34	34	35	47	47	47	54	54	54	–	–	–	404
Municipal Manager	0	0	0	0	0	2	0	3	0	0	0	–	5
Finance and Budget	–	–	–	–	20	–	–	–	6	–	–	–	26
Civil Services	1,176	1,176	1,176	1,694	1,694	1,694	946	946	946	294	294	294	12,331
Planning, Economic and Community Services	2,997	2,997	2,997	1,827	1,827	1,827	2,524	2,524	2,524	1,347	1,347	1,347	26,084
Electrical Services	673	673	673	1,995	1,995	1,995	118	118	118	63	64	63	8,550
Capital single-year expenditure sub-total	**4,880**	**4,880**	**4,881**	**5,564**	**5,584**	**5,565**	**3,643**	**3,645**	**3,648**	**1,704**	**1,705**	**1,704**	**47,399**
Total Capital Expenditure	**4,880**	**4,880**	**4,881**	**5,564**	**5,584**	**5,565**	**3,643**	**3,645**	**3,648**	**1,704**	**1,705**	**1,704**	**47,399**

MONTHLY CASH FLOWS

MONTHLY CASH FLOWS	Budget Year 2010/11												
R thousand	July	August	Sept.	October	November	December	January	February	March	April	May	June	Budget Year 2010/11
Cash Receipts By Source													1
Property rates	2,669	2,669	2,669	2,669	2,669	2,669	2,669	2,669	2,669	2,669	2,669	2,663	32,022
Property rates - penalties & collection charges	446	446	446	446	446	446	446	446	446	446	446	446	5,357
Service charges - electricity revenue	8,773	8,773	8,773	8,773	8,773	8,773	8,773	8,773	8,773	8,773	8,773	8,773	105,271
Service charges - refuse revenue	435	435	435	435	435	435	435	435	435	435	435	435	5,222
Service charges - other	1,793	1,793	1,793	1,793	1,793	1,793	1,793	1,793	1,793	1,793	1,793	1,793	21,512
Rental of facilities and equipment	70	70	70	70	70	70	70	70	70	70	70	70	840
Interest earned - outstanding debtors	20	20	20	20	20	20	20	20	20	20	20	20	237
Fines	24	24	24	24	24	24	24	24	24	24	24	24	293
Transfer receipts - operational	8,390	1,550	116	1,550	750	7,190	1,550	3,100	7,190	1,550		–	32,935
Other revenue	534	534	534	534	534	534	534	534	534	534	534	534	6,402
Cash Receipts by Source	**23,153**	**16,313**	**14,879**	**16,313**	**15,513**	**21,953**	**16,313**	**17,863**	**21,953**	**16,313**	**14,763**	**14,757**	**210,090**
Other Cash Flows by Source													
Transfer receipts - capital	1,000		5,014	3,750	3,750		3,536	3,460	8,750	2,639		–	31,899
Borrowing long term/refinancing	13,500											–	13,500
Decrease (increase) other non-current receivables	82	82	82	82	82	82	82	82	82	82	82	82	984
Decrease (increase) in non-current investments												–	
Total Cash Receipts by Source	**37,735**	**16,395**	**19,975**	**20,145**	**19,345**	**22,035**	**19,931**	**21,405**	**30,785**	**19,034**	**14,845**	**14,839**	**256,473**
Cash Payments by Type													
Employee related costs	3,896	3,896	3,896	3,896	3,896	3,896	3,896	3,896	3,896	3,896	3,896	3,896	46,756
Remuneration of councillors	330	330	330	330	330	330	330	330	330	330	330	330	3,964
Collection costs	–	–	–	–	–	–	–	–	–	–	–	–	–
Interest paid	80	80	80	80	80	80	80	80	80	80	80	80	963
Bulk purchases - Electricity	8,187	8,187	8,187	8,187	8,187	8,187	8,187	8,187	8,187	8,187	8,187	8,187	98,242
Contracted services	164	164	164	164	164	164	164	164	164	164	164	164	1,967
General expenses	3,954	3,954	3,954	3,954	3,954	3,954	3,954	3,954	3,954	3,954	3,954	3,954	47,443
Cash Payments by Type	**16,611**	**16,611**	**16,611**	**16,611**	**16,611**	**16,611**	**16,611**	**16,611**	**16,611**	**16,611**	**16,611**	**16,611**	**199,336**
Other Cash Flows/Payments by Type													
Capital assets	4,880	4,880	4,881	5,564	5,584	5,565	3,643	3,645	3,648	1,704	1,705	1,700	47,399
Repayment of borrowing	326	326	326	326	326	326	326	326	326	326	326	326	3,912
Other Cash Flows/Payments												–	
Total Cash Payments by Type	**21,818**	**21,818**	**21,818**	**22,501**	**22,521**	**22,502**	**20,580**	**20,583**	**20,586**	**18,642**	**18,642**	**18,637**	**250,646**
NET INCREASE/(DECREASE) IN CASH HELD	**15,917**	**(5,422)**	**(1,843)**	**(2,355)**	**(3,175)**	**(467)**	**(649)**	**823**	**10,200**	**393**	**(3,797)**	**(3,797)**	**5,827**
Cash/cash equivalents at the month/year begin:	2,008	17,925	12,503	10,661	8,305	5,130	4,662	4,014	4,837	15,036	15,429	11,632	2,008
Cash/cash equivalents at the month/year end:	17,925	12,503	10,661	8,305	5,130	4,662	4,014	4,837	15,036	15,429	11,632	7,835	7,835

Quarterly Projections for Service Delivery Targets and other Performance Indicators : 2010/2011

DEPARTMENT - MUNICIPAL MANAGER'S OFFICE

Vote/Indicators	Unit of Measurement	Annual Target	Revised Target	Qtr Ending; 30 Sept		Qtr Ending; 31 Dec		Qtr Ending; 31 March		Qtr Ending; 30 June		Explanation of Variance
				Proj	Act	Proj	Act	Proj	Act	Proj	Act	
DEPARTMENT - MUNICIPAL MANAGER'S OFFICE **Vote: Executive and Council**												
1. Mayoral Office												
Report on implementation of budget	Submit quarterly to the Council	4		1		1		1		1		
Prepare and review performance indicators in SDBIP	Made public in July 2010	1		1								
Prepare and review performance agreements in SDBIP	Made public in July 2010	1		1								
Set time schedule of key deadlines for budget and IDP	Tabled in August 2010	1		1								
Mid year performance assessment report	Tabled in January 2011	1						1				
Adjustments budget	Adjustments should have been done and tabled by February 2011	1						1				
Revisions to IDP, resolutions and other related documents	Tabled at council meeting in March 2011	1						1				
Issues raised in the Auditor General report	Will be addressed by March 2011	1						1				
Consultation on draft budget	Meeting to be held in April 2011	1						1				
Responds to submissions of community	Effect amendments in budget in May 2011	1								1		
Service Delivery and Budget Implementation Plan	Approve in June 2011	1								1		
2. Municipal Manager												
Establish register of outstanding issues	Finalise and present to MANCO in January 2011	1						1				
Progress reporting on the outstanding issues by each departmental head	Tabled in MANCO meeting in March 2011 and May 2011											
Report to Council on expenditure incurred on staff salaries, wages, allowances and benefits and other important issues	Meetings and submissions to the council every quarter	4		1		1		1		1		
Mid year perfomance assessment report to Mayor, National Treasury and Provincial Treasury.	Submit in January 2011	1						1				
Promote local economic development to large, medium and small business owners and other stakeholders	Meetings to take place on a quarterly basis	4		1		1		1		1		
Time schedule of key deadlines for budget and IDP process	Hold izimbizo as follows: in September 2010, November 2010, January 2011, April 2011 and June 2011	5		1		1		1		2		
Public involvement and revision of municipality's rates and engagement of chamber	Public meetings to be held quarterly	4		1		1		1		1		
Hosting of local sports achievers' function	Event takes place in March 2011	1						1				
Undertake meetings with Traditional councils (Amakhosi)	Meet on a quarterly basis	4		1		1		1		1		
Establish area based managers at Weenen and Wembezi and second a senior person to these area	Finalise appointments in July 2010	1		1								
Hold management meetings at Wembezi and Weenen in order to attend querries and concerns of the public in these areas	Meeting to take place on a monthly basis	12		3		3		3		3		
Issue a newsletter to the public	Publish on a quarterly basis	4		1		1		1		1		

Vote/Indicators	Unit of Measurement	Annual Target	Revised Target	Qtr Ending; 30 Sept		Qtr Ending; 31 Dec		Qtr Ending; 31 March		Qtr Ending; 30 June		Explanation of Variance
				Proj	Act	Proj	Act	Proj	Act	Proj	Act	
DEPARTMENT - MUNICIPAL MANAGER'S OFFICE												
Vote: Executive and Council												
Place advertisement (article) in the local news paper in respect of municipality's services rendered and municipal programms	Publish on a monthly basis	12		3		3		3		3		
Municipal website update regarding municipal plans, strategies and policies)	Update every quarter	4		1		1		1		1		
Hold Mayoral breakfast with the bursary holders	Meeting to take place every year in June 2011	1								1		
Monthly budget statements to the Mayor and PT	Tabled every month to the council	12		3		3		3		3		
Annual financial statements to Auditor General	Submit at the end of August 2010											
IDP consolidation processes	Start in August 2010	3		3								
Engages with national and provincial sector departments on sector specific programmes for allignment with the IDP	Start in September 2010	4		4								
Impact of different service delivery levels on rates and tariffs	Inform community in October 2010	1				1						
National policies, budget plans, and potential price increase of bulk resources	Review with dept heads in October 2010	1				1						
Changes to the IDP for incorporation into IDP review	Review in November 2010	1				1						
Annual repot	Made public in January 2011	1						1				
Annual report to Auditor General, Provincial Treasury and Department of Provincial Local Government	Submit in January 2011	1						1				
Draft budget and plans for the next 3 years to the Mayor	Submit in March 2011	1						1				
Oversight report of annual report	Made public in March 2011	1						1				
Draft budget, plans and proposed revisions to IDP	Publish in March 2011	1						1				
Approved budget and budget related policies	Publish in July 2011	1		1								
Draft SDBIP and annual performance agreements to the Mayor	Submit in July 2010	1		1								
Approved SDBIP to National Treasury	Submit in July 2010	1		1								
CAPITAL EXPENDITURE												
Blinds	Replace blinds	2,000				2,000						
Chairs	Purchase chairs	3,000						3,000				

Vote/Indicators	Unit of Measurement	Annual Target	Revised Target	Qtr Ending; 30 Sept		Qtr Ending; 31 Dec		Qtr Ending; 31 March		Qtr Ending; 30 June		Explanation of varince
				Proj	Act	Proj	Act	Proj	Act	Proj	Act	
DEPARTMENT: FINANCE												
1. Vote: Finance & Administration												
1.1 Budget and Management Accounts												
Compilation of financial statements in terms of MFMA	Submit to Auditor General in August 2010	1		1								
Time schedule of key deadlines for 2010/2011 budget	Submit in August 2010	1		1								
Budget Statements	Statements prepared on a monthly basis	12		3		3		3		3		
Implementation of the budget	Submit reports quarterly to the council	4		1		1		1		1		
Consolidate and prepare proposed 2011/2012 budget	Start the process in December 2010	1				1						
Mid year budget statements	Tabled to the council in January 2011	1						1				
Adjustment budget for 2010/2011	Tabled in February 2011	1						1				
Budget related policies	Finalised in February 2011	1						1				
Draft 2011/2012 budget	Tabled at council meeting in March 2011	1						1				
Draft SDBIP for 2011/2011	Tabled at council meeting in March 2011	1						1				
Primary banking account detail to Provincial Treasury and Auditor General	Forward in April 2011	1								1		
Draft 2011/2012 budget to National Treasury	Forward in April 2011	1								1		
Draft 2011/2012 budget to Provincial Treasury	Forward in April 2011	1								1		
Update municipal website with municipal policies	Update every quorter	4		1		1		1		1		
1.2 Revenue												
Monitor the implementation of credit control, cash management and bank and investment policies	Start in July 2010	12		3		3		3		3		
Identification of unregistered indigents	Start in August 2010	12		3		3		3		3		
Update the indigents register	Complete update in October 2010											
Establish a task team to enhance debt collection process	Finalise in July 2010											
Monitor debt collection and billing process	Reporting on a monthly basis to the council	12		3		3		3		3		
Resolve complaints received on inaccurate accounts	Account queries to be resolved immediately every month	12		3		3		3		3		
Data base cleansing	Complete in August 2010	1		1								
Monitor time in which meter reading occurs	Review reading results on a monthly basis	12		3		3		3		3		
Resolve querries resulting from faulty meters	Resolve on a monthly basis	12		3		3		3		3		
Finalise the network linkages between Wembezi and Weenen satelite offices and the main office	Finalise in August 2010											
1.3 Expenditure												
DoRA reports on all grants received	Submit on a monthly basis	12		3		3		3		3		
SCM reports in accordance with regulations, policy and prodedures	Submit on a monthly basis	12		3		3		3		3		
Payroll is completed timeously and reviewed for accuracy	Review within 7 working days after every month end	12		3		3		3		3		
Payment of creditors on time in terms of Section 65 of MFMA	Number of creditors to be paid on time	100%		100%		100%		100%		100%		

Quarterly Projections for Service Delivery Targets and other Performance Indicators : 2010/2011

DEPARTMENT: ENGINEERING - CIVIL

Vote/Indicators	Unit of Measurement	Ward	Annual Target	Revised Target	Qtr Ending; 30 Sept		Qtr Ending; 31 Dec		Qtr Ending; 31 March		Qtr Ending; 30 June		Explanation of varince
					Proj	Act	Proj	Act	Proj	Act	Proj	Act	
DEPARTMENT: ENGINEERING - CIVIL													
Vote: Finance & Administration													
Compilation of agenda and review of minutes	Number of agendas and meetings		36		9		9		9		9		
Enquiries and complaints	Number of repplies to be attended on a monthly basis		12		3		3		3		3		
Draft 2011/2012 budget	Submit in January 2011		1						1				
Draft SDBIP for 2011/2012 budget year	Submit in February 2011		1						1				
Budget related policies	Finalised in February 2011		1						1				
Draft 2010/2011 budget	Tabled at council meeting in March 2011		1						1				
Establish roads maintenance plan	Finalised in September 2010		1		1								
Draft SDBIP for 2011/2012	Tabled at council meeting in March 2011		1						1				
Vote: Road Transport													
MIG PROJECTS	Completion of Roads	All	8,739,000		2,621,700		2,621,700		2,621,700		873,900		
Lock up cupboard	Purchase of 1 lock up cupboard	All	5,281		0		5,281						
Laptop	Laptop	All	5,000				5,000						
Office Computer	Purchase of 2 office computers	All	10,000		5,000				5,000				
Printers	Purchase printers	All	1,000				1,000						
Measuring wheel	Purchase measuring wheel	All	2,600						2,600				
Chainsaw	Purchase chain saw	All	8,000								8,000		
Grader	Purchase grader	All	1,700,000				1,700,000						
TLB	Purchase TLB	All	900,000		900,000								
Tipper trucks	Replace a tipper truck	All	750,000				750,000						
Roller Trailer	Purchase a roller trailer	All	210,000						210,000				

Quarterly Projections for Service Delivery Targets and other Performance Indicators : 2010/2011

DEPARTMENT - PLANNING, ECONOMIC & COMMUNITY SERVICES

Vote/Indicator	Unit of Measurement	Annual Target	Revised Target	Quarter Ending 30 Sept		Quarter Ending 31 Dec		Quarter Ending 31 March		Quarter Ending 30 June		Explanation of Variance
				Projected	Actual	Projected	Actual	Projected	Actual	Projected	Actual	
DEPARTMENT - PLANNING, ECONOMIC & COMMUNITY SERVICES												
1. Vote: Finance & Administration												
Administration												
Draft 2011/2012 budget	Submit in January 2011	1						1				
Draft SDBIP for 2011/2012 budget year	Submit in February 2011	1						1				
Approved 2011/2012 budget	Published in June 2011	1								1		
2. Vote: Community Services												
Wembezi INT	Co-ordination of NDPG project	100%		25%		25%		30%		20%		
LED Improvements (Tourism plan)	Local economic development initiatives	100%		20%		30%		40%		10%		
Outdoor tables and chairs (Clinic)	Procurement of outdoor tables & chairs	100%		50%		50%						
Vehicles	Purchase of vehicles from DBSA funding	100%		100%								
3. Vote: Planning and Economic development												
Draft Integrated Development Plan	Approval by April 2011	1						1				
Final Integrated Development Plan	Approval by June 2011	1								1		b
CAPITAL EXPENDITURE												
Landfill compactor	Purchase a landfill compactor	1,500,000		1,500,000								
Skip loader	Purchase a skip loader	750,000		750,000								
Borehole at landfill site	Borehole	50,000				50,000						
Weenen Tractor with front end loader	Purchase tractor with front end loader	600,000		600,000								
Trailer	Purchase trailer	100,000		100,000								
Propelled lawnmowers	Purchase propelled lawnmowers	22,000		11,000				11,000				
Yamaha lawnmowers	Purchase yamaha lawnmowers	14,000				7,000		7,000				
Tractor drawn slashers 1.5m	Purchase drawn slashers	60,000		20,000		20,000				20,000		
Wembezi tractor	Purchase tractor for Wembezi	190,000								190,000		
Weneen Slashers	Purchase slashers	17,000						17,000				
Park Weenen	Design a park	80,000				80,000						
Breathing apparatus	Purchase breathing apparatus	20,000				10,000		10,000				
Fire hoses	Purchase fire hoses x10	30,000		10000				10000		10000		
Akron branch	Purchase Akron branch	8,000						8,000				
Floating pump	Purchase 1 floating pump	18,000				9,000		9,000				
Clinic Airconditioner	Install an airconditioner	15,000								15,000		
Weenen Cemetry	Develop land for cemetry	110,000				55,000				55,000		
Interchange / LED Project	Interchange	15,000,000		4,500,000		3,000,000		4,500,000		3,000,000		
Hostel Redevelopment	Redevelop the hostel	7,500,000		1,500,000		2,250,000		3,000,000		750,000		

Quarterly Projections for Service Delivery Targets and other Performance Indicators : 2010/2011

DEPARTMENT - CORPORATE SERVICES

Vote/Indicator	Unit of Measurement	Annual Target	Revised Target	Quarter Ending September		Quarter Ending December		Quarter Ending March		Quarter Ending June		xplanation of Varianc
				Projected	Actual	Projected	Actual	Projected	Actual	Projected	Actual	
DEPARTMENT - CORPORATE SERVICES												
1. Vote: Finance & Administration												
1.1 Administration												
Compilation of agenda & minutes	Number of agendas and meetings	24		6		6		6		6		
Enquiries and complaints	Number of responses to be attended on a monthly basis	Ongoing		As required		As required		As required		As required		
Municipal Website upgrade	Upgrade performed on a monthly basis	12		3		3		3		3		
Skills Development Plan	Submit report by July 2010	1								1		
Draft 2011/2012 budget	Submit in January 2011	1						1				
Approved 2011/2012 budget	Published in June 2011	1								1		
Performance agreements and S D B I P	Made public in July 2010	1		1								
Implementing media communication policy	Finalise in August 2010	1		1								
Train staff on customer care and Batho Pele principles	Training to take place in August 2010	1		1								
Appoint customer care liason officer	To be appointed in July 2010	1		1								
Establish a strategy to deal with the trucks stopping within the town and the surrounding areas.	Finalise in September 2010	1		1								
Address the issue of parking in town	Finalise in December 2010	1				1						
Attend issues regarding the taxi rank permits	Finalise in October 2010	1				1						
Update staffs' career profile	Finalise in January 2011	1						1				
1.2 Other												
Filling cabinets	Purchase filling cabinets	10,000		10,000								
Furniture and equipment	Purchase new furniture for the Council Chamber	50,000				50,000						
Refurbish Town hall	Refurbish Town hall	262,000		65,500		65,500		131,000				
Road marking machine	Road marking machine	26,500		0		0		26,500				
Security lights at Wembezi	Install security lights	5,000				5,000						
Tables and chairs at Wembezi	Purchase table and chairs	10,000				10,000						
Curtains	Purchase new curtains	10,000		10,000								
Painting and Repairs Weenen	Repair the Museum	10,000		2,000		5,000		3,000				
Repair the floor	Repair the floor @ Library	10,000		5,000		5,000						
Computer & Printer	Purchase computer and a printer	10,000		10,000								

Quarterly Projections for Service Delivery Targets and other Performance Indicators : 2010/2011

DEPARTMENT: ENGINEERING - ELECTRICAL

Vote/Indicators	Unit of Measurement	Ward	Annual Target	Revised Target	Qtr Ending; 30 Sept		Qtr Ending; 31 Dec		Qtr Ending; 31 March		Qtr Ending; 30 June		Explanation of variance
					Proj	Act	Proj	Act	Proj	Act	Proj	Act	
DEPARTMENT: ENGINEERING - ELECTRICAL													
Vote: Electricity													
Replace transformers, cables and switches	Replace transformers, cables and switches	All	1,500,000		1,500,000		0		0				
	Sub 57 upgrade part 1 switch gear protection	All	4,500,000		0		4,500,000		0				
Replace circuit breakers	Replace circuit breakers	All	330,000		0		82,500		82,500		165,000		
Street light Wembezi A +C Rensburg drift	Street light Wembezi A +C Rensburg drift	All	330,000		165,000		82,500		82,500				
Projection upgrade for substation	Projection upgrade for substation	All	330,000		165,000		165,000						
Electrification projects	Electrification projects	All	660,000		165,000		330,000		165,000				
Replacement of cherry picker truck	Replacement of cherry picker truck	All	800,000				800,000						
Undertake street light improvement	Undertake street light improvement	All	100,000		25,000		25,000		25,000		25,000		

UMTSHEZI MUNICIPALITY CAPITAL ESTIMATES

DEPARTMENT		2010-2011 R	2011-2012 R	2012-2013 R
Economic,planning, community services				
CLEANSING SERVICES				
Concrete bins	CNL		25,200	0
TOTAL		**0**	**25,200**	**0**
REFUSE SERVICES				
ESTCOURT				
1xLandfill compactor (replacement NE 3613)	DBSA	1,500,000	0	0
1x Skip loader (replacement NE9810)	DBSA	750,000	0	0
Fencing landfill site	CNL	0	0	1,000,000
Borehole at landfill site	CNL	50,000	0	0
TOTAL		**2,300,000**	**0**	**1,000,000**
WEMBEZI				
Lock up shelters	CNL	0	100,000	0
Bulk skip containers	CNL	0	25,000	0
Shelters for tractors-Ehlathini workshop	CNL	0	25,000	0
Refuse bins (C and D Sections)	CNL	0	12,600	0
High pressure washer (replacement)	CNL	0	15,500	0
TOTAL		**0**	**178,100**	**0**
WEENEN				
1X Tractor with front end loader	DBSA	600,000	0	0
1x Trailer	DBSA	100,000	0	0
TOTAL		**700,000**	**0**	**0**
Parks & Recreation				
Estcourt				
2x Self propelled lawnmowers	CNL	22,000	0	0
2x Yamaha lawnmowers	CNL	14,000	0	0
4x Tractors drawn slashers 1.5m	CNL	60,000	0	0
10x Bruchcutter	CNL	0	60,000	0
Kubota tractor	CNL	0	100,000	0
Roller mowers 1.2m	CNL	0	100,000	0
Playground equipment	CNL	0	80,200	0
TOTAL		**96,000**	**340,200**	**0**
WEMBEZI				
Slashers(tractor) x2	CNL	0	0	35,300
Kubota tractor	CNL	190,000	0	0
Trailer for tractor	CNL	0	0	50,000
Chainsaw	CNL	0	7,600	0
Children's playground C and VQ Sections	CNL	0	50,500	0
TOTAL		**190,000**	**58,100**	**85,300**
Weenen				
1x Slasher	CNL	17,000	0	0
1x Park (Kwanobamba)	CNL	80,000	0	0
Gyromower	CNL	0	25,200	0
TOTAL		**97,000**	**25,200**	**0**
FIRE				
2x Breathing apparatus complete	CNL	20,000	10,000	0
10x fire hoses	CNL	30,000	15,000	0
1x Akron branch	CNL	8,000	0	8,000
1x Floating pump	CNL	18,000	0	0
1xGas Dector	CNL	0	12,000	0
Computer and software	CNL	0	15,000	0
Soccer table	CNL	0	0	900
TOTAL		**76,000**	**52,000**	**8,900**
CLINICS				

Airconditioner (waiting room Connor street)	CNL	15,000	0	0
Airconditioner x2	CNL	0	18,900	0
TOTAL		**15,000**	**18,900**	**0**
LOCAL ECONOMIC DEVELOPMENT				
Dvelopment of central market/fresh produce market		0	0	0
Tourism plan and promotion		0	0	0
TOTAL		**0**	**0**	**0**
SPORTS FEILDS				
WEMBEZI				
Ground making machine	CNL	0	12,000	0
Concrete fencing- C section soccer field	CNL	0	0	200,000
Regrassing of feild and drainage	CNL	0	100,000	0
Soccer nets x 10 sets	CNL	0	18,900	0
TOTAL		**0**	**130,900**	**200,000**
Forderville				
Upgrade field and fencing		0	0	0
TOTAL		**0**	**0**	**0**
ESTCOURT				
Zamphumpu hostel(drainag-sports feild)	CNL	0	0	37,800
TOTAL		**0**	**0**	**37,800**
Aerodrome				
Runaway tarring		0	0	0
Palisade fencing		0	0	0
TOTAL		**0**	**0**	**0**
CEMETERIES				
WEENEN				
1x Cemetry (new development)	CNL	110,000	0	0
New cemetry- Kwanobamba	CNL	0	88,500	0
New cemetry- EIA assessment	CNL	0	24,800	0
TOTAL		**110,000**	**113,300**	**0**
Wembezi				
Purchase of land for new cemetry	CNL	0	0	629,600
TOTAL		**0**	**0**	**629,600**
Estcourt				
Development of new cemetry	CNL	0	126,400	126,400
TOTAL		**0**	**126,400**	**126,400**
SWIMMING POOLS				
ESTCOURT				
Bert tucker swimming pool filtration plant repairs		0	0	0
Hilldene swimming pool fence replacement		0	0	0
Hilldene swimming pool filtration plant repairs		0	0	0
TOTAL		**0**	**0**	**0**
ESTCOURT				
Hostel Redevelopment / CRU Programme	Province/C	7,500,000	10,000,000	10,000,000
TOTAL		**7,500,000**	**10,000,000**	**10,000,000**
WEMBEZI				
Interchange / LED Project	NDPG	15,000,000	12,400,000	7,000,000
TOTAL		**15,000,000**	**12,400,000**	**7,000,000**
TOTAL PLANNING, ECONOMIC AND COMMUNITY SERVICES		**26,084,000**	**23,468,300**	**19,088,000**
ELECTRICITY DEPARTMENT				
Replace transfomer cables and switch	DBSA	1,500,000	0	0
Sub 57 upgrade part 1 switchgear protection	DBSA	4,500,000	0	0

Replace circuit breakers	CNL	330,000	363,000	330,000
Street lights Wembezi A+C Rensburg drift & Mast	CNL	330,000	363,000	363,000
Protection upgrade for substation	CNL	330,000	363,000	363,000
Scada system	CNL	0	200,000	500,000
Electrification projects	INEP	660,000	851,000	0
Replacement of Cherry picker truck	DBSA	800,000	0	0
Undertake street light improvement	CNL	100,000	50,000	0
TOTAL		**8,550,000**	**2,190,000**	**1,556,000**
TOTAL ELECTRICITY SERVICES		**8,550,000**	**2,190,000**	**1,556,000**
MUNICIPAL MANAGER				
Blinds	CNL	2,000	0	0
Chairs	CNL	3,000	0	0
Desk	CNL	0	0	3,000
Filling carbnets	CNL	0	2,000	0
TOTAL		**5,000**	**2,000**	**3,000**
TOTAL MUNICIPAL MANAGER		**5,000**	**2,000**	**3,000**
CORPORATE SERVICES				
ADMIN				
Filing cabinets	CNL	10,000	0	10,000
TOTAL		**10,000**	**0**	**10,000**
MUNICIPAL BUILDINGS				
Roof refurbishment	CNL	0	50,000	0
TOTAL		**0**	**50,000**	**0**
TOWN LIBRARY				
New counter	CNL	0	30,000	0
Air conditioner	CNL	0	50,000	0
Study tables x 8	CNL	0	5,000	0
Chairs x 84	CNL	0	5,000	0
Computers	CNL	0	0	10,000
Filling cabinets	CNL	0	0	1,000
Replace urinals	CNL	0	50,000	0
Tile side hall & kitchen with industrial rubber	CNL	0	0	20,000
Install fans	CNL	0	0	10,000
TOTAL		**0**	**140,000**	**41,000**
COUNCIL				
Furniture and equipment for council chamber	CNL	50,000	0	0
TOTAL		**50,000**	**0**	**0**
TOWN HALL OFFICES				
Refurbish Town Hall	CNL	262,000	250,000	0
TOTAL		**262,000**	**250,000**	**0**
COLITA HALL				
Security fencing(concrete)	CNL	0	120,000	0
Repainting	CNL	0	20,000	0
Upgrade parking area	CNL	0	0	30,000
Install fans	CNL	0	0	5,000
TOTAL		**0**	**140,000**	**35,000**
FORDERVILLE HALL				
Refurbish Hall	CNL	0	100,000	0
Curtains	CNL	0	50,000	0
Chairs	CNL	10,000	10,000	0
Upgrade parking area	CNL	0	50,000	0
Upgrade kitchen	CNL	0	30,000	0
Upgrade outdoor cooking	CNL	0	0	50,000
Install fans	CNL	0	0	5,000
TOTAL		**10,000**	**240,000**	**55,000**

FORDERVILLE LIBRARY				
Air conditioner	CNL	0	30,000	0
Chair x 24	CNL	0	5,000	0
Music center	CNL	0	1,000	0
TOTAL		**0**	**36,000**	**0**
PAAPKUILSFONTEIN HALL				
Burglar Guards (windows)	CNL	0	0	20,000
Fans	CNL	0	10,000	0
Increase toilet facilities	CNL	0	20,000	0
Install kitchen	CNL	0	0	20,000
Install security fencing & gates	CNL	0	0	30,000
TOTAL		**0**	**30,000**	**70,000**
FORT DURNFORD MUSEUM				
Re-tatching of huts	CNL	0	5,000	0
Office desks & chairs	CNL	0	3,000	0
office carpert & curtains	CNL	0	3,000	0
Air conditioner	CNL	0	5,000	0
Microwave	CNL	0	1,000	0
New signage	CNL	0	0	2,000
TOTAL		**0**	**17,000**	**2,000**
PROTECTION SERVICES				
Robot -(Gerry's Motors)	CNL	0	200,000	0
Road marking machine	CNL	26,500	26,500	0
TOTAL		**26,500**	**226,500**	**0**
WEMBEZI				
WEMBEZI LIBRARY				
Polisher	CNL	0	3,000	0
Security Lights	CNL	5,000	5,000	0
Tables& chairs	CNL	10,000	2,000	0
Counter Chairs x 4	CNL	0	2,000	0
Painting	CNL	0	30,000	0
Fitted office cuboards	CNL	0	0	10,000
TOTAL		**15,000**	**42,000**	**10,000**
WEMBEZI COMMUNITY HALL				
Refurbish hall roof	CNL	0	77,200	0
Curtaining	CNL	10,000	10,000	0
Upgrade kitchen	CNL	0	0	20,000
Install fans	CNL	0	0	5,000
Chairs	CNL	0	20,000	0
TOTAL		**10,000**	**107,200**	**25,000**
WEMBEZI COMMUNITY HALL-C SECTION				
Burglar guards(windows)	CNL	0	0	20,000
TOTAL		**0**	**0**	**20,000**
MIMOSADALE COMMUNITY HALL				
Burglar guards (windows)	CNL	0	0	20,000
Chairs	CNL	0	20,000	0
Tables	CNL	0	10,000	0
Install fans	CNL	0	0	5,000
Upgrade parking area	CNL	0	0	10,000
TOTAL			**30,000**	**35,000**
CORNFIELDS COMMUNITY HALL				
Burglar guards (windows)	CNL	0	0	20,000
Chairs	CNL	0	20,000	0
Table	CNL	0	10,000	0
Install ceiling fans	CNL	0	0	5,000
TOTAL		**0**	**30,000**	**25,000**
KWANOBAMBA COMMUNITY				
Burglar guards (windows)	CNL	0	50,000	20,000

Chairs	CNL	0	20,000	0
Tables	CNL	0	10,000	0
Install ceiling fans	CNL	0	0	5,000
TOTAL		**0**	**80,000**	**25,000**
WEENEN MUSEUM				
Painting & repairs	CNL	10,000	0	0
Rapair Ox wagon	CNL	0	20,000	0
New signage	CNL	0	2,000	2,000
Visitors chairs	CNL	0	0	2,000
TOTAL		**10,000**	**22,000**	**4,000**
WEENEN LIBRARY				
Repair floor	CNL	10,000	0	0
Computer & printer	CNL	10,000	0	0
General library furniture	CNL	0	15,000	
TOTAL		**20,000**	**15,000**	**0**
TOTAL CORPORATE SERVICES		**403,500**	**1,433,700**	**353,000**
FINANCE				
Steel cabinet	CNL	5,600	7,000	0
Software	CNL	20,000	50,000	0
Computers	CNL	0	100,000	0
TOTAL		**25,600**	**157,000**	**0**
TOTAL FINANCE		**25,600**	**157,000**	**0**
CIVIL				
Lock up cupboard	CNL	5,281		
Laptop	CNL	5,000		
Office Computer x 2	CNL	10,000		
Printers	CNL	1,000		
Measuring wheel	CNL	2,600		
Chainsaw	CNL	8,000		
MIG Projects	MIG	8,739,000	10,510,000	12,779,000
Grader	DBSA	1,700,000		
TLB	DBSA	900,000		
Tipper Trucks	DBSA	750,000		
Roller Trailers	DBSA	210,000		
		12,330,881	**10,510,000**	**12,779,000**
TOTAL CIVIL		**12,330,881**	**10,510,000**	**12,779,000**
TOTAL		**47,398,981**	**37,761,000**	**33,779,000**